

August, 2010

**For “Entertainer” without Certificate of Eligibility (COE)  
(Participant in competition as Professional sport player or trainer etc.)  
(For THAI Nationals)**

- (1) **A valid Passport** (with more than 2 blank pages. Please present your old passports as well, if any)
- (2) **A completely filled Visa Application form.** This form is available at Japan Visa Application Centre (JVAC), or can be downloaded from the Embassy's website.
- (3) **One photograph** taken within the last 6 months. (The photograph should be of size 2 x 2 inches, either black and white or color, with plain background)
- (4) **A completely filled Questionnaire.** This is available at Japan Visa Application Centre (JVAC), or can be downloaded from the Embassy's website.
- (5) **Resident Registration (One Original and copy)**
- (6) **Curriculum vita (CV)** (including all educational history to the highest, name, address and telephone number of institutions/ professional record indicating names of companies or departments, address, telephone numbers, duration, position, and work details)
- (7) **Certificate of membership (One Original)**
- (8) **Certificate of Official record (One Original)**  
Document was created by Professional Team or The Stadium which entertainment is held on. **Or** Ranking Record in the world including applicant's name etc..
- (9) **Invitation/Reason Letter/Agreement (One Original and copy)**
- (10) **Historical Record** such as photo, relevant book(s) or magazine(s) that mention the applicant's achievements
- (11) If you have changed your name-surname and this is your first journey to Japan or the name was changed after your previous journey to Japan, please bring **Certificate of name change (One Original and copy)**

※In case of world's well known person, you do not have to submit document 5, 6, and 9.

→ To be continued to the other side →

**Remarks:**

- (1) If all required documents have not been submitted, JVAC cannot receive your application.
- (2) A receipt will be handed in exchange of your passport on your application. The shortest time required for the process is five working days. In addition, if the visa is granted, it will be pasted on the passport. However, the process time may take longer in some cases; for example, the first time traveler to Japan, some purposes of journey, or some individual information. In some cases, you may be requested later for providing additional documents or an interview. When the visa process finishes, you will be contacted by phone. In order to prevent any inconvenience from happening to your schedule, please make your application as early as possible. If you have not heard from neither JVAC nor the embassy of Japan more than one week from your application date, you can check your status by contacting CALL CENTRE SECTION or look upon our homepage. (Please tell us the eight- digit barcode number on your receipt when you do so). Please understand that the Embassy of Japan cannot issue visa immediately as a request.
- (3) If a sport player participates in the tournament with monetary rewards, you need to get the certificate of eligibility.

**[ For more information ]**

**Japan Visa Application Centre**

Telephone: +66 (0)2-251-5197 to +66 (0)2-251-5198

Website: <http://www.jp-vfsglobal-th.com>, Email: [info.jpth@vfshelpline.com](mailto:info.jpth@vfshelpline.com)

**Visa section, Consular Division, Embassy of Japan in Thailand**

Telephone: 02-207-8503 / 02-696-3003, Fax: 02-207-8511